



UNIVERSITY OF  
**MARY HARDIN-BAYLOR**  
*EDUCATION FOR LIFE... EXPERIENCE OF A LIFETIME*


**Course Capacity Override Form**

Year: \_\_\_\_\_  Fall  Spring  Mini Mester  Summer I  Summer II

Please allow:


Student Name \_\_\_\_\_ Student ID# \_\_\_\_\_

To register for the following closed class:


Student to complete:  


**Course Information**  
 Course Title \_\_\_\_\_  
 Department prefix: \_\_\_\_\_ Course # \_\_\_\_\_ Section # \_\_\_\_\_  
 Reason for override:  
 \_\_\_\_\_  
 \_\_\_\_\_

*Student is responsible for obtaining all signatures and submitting form to Registrar's Office.*


Instructor to sign:  


**APPROVAL SIGNATURES:**  
 Instructor: \_\_\_\_\_ Date: \_\_\_\_\_

Associate Dean/ Secretary to complete:  


*Information in gray box to be completed by College Secretary or Associate Dean.*

|                                |  |
|--------------------------------|--|
| <b>Building/Room # Posted</b>  |  |
| <b>Course Capacity Seating</b> |  |
| <b>Capacity Current</b>        |  |
| <b>Enrollment</b>              |  |

Associate Dean to sign:/  


Associate Dean: \_\_\_\_\_ Date: \_\_\_\_\_

Completed forms should be sent to the Registrar's Office, Box 8425

In the College of Christian Studies, the Dean signs for the Associate Dean.  
 In the College of Visual and Performing Arts, the Department Chair signs for the Associate Dean.